



Commerce  
Subcabinet  
Guidance Collaboration Action

February 16, 2022  
17<sup>th</sup> Floor Conference Room, 401 E. Pratt Street, Baltimore  
10:30am-12:30pm

**Attendees:**

**Cabinet Members:**

R. Michael Gill, Secretary, Department of Commerce, Chair  
Ken Holt, Secretary, Maryland Department of Housing and Community Development (DHCD)  
Eduardo Hayden, Small Business Outreach Manager for Jimmy Rhee, Special Secretary, Governor's Office of Small Minority and Women Business Affairs (GOSBA)  
Tiffany Robinson, Secretary, Department of Labor  
Ben Grumbles, Secretary, Department of Environment (MDE)  
Deputy Secretary Earl Lewis Jr., for Jim Ports, Secretary, Department of Transportation (MDOT)  
Robert McCord, Secretary, Department of Planning (MDP)  
Michael Higgs, Director of Assessments & Taxation (SDAT)  
J. Daryl Anthony, Executive Director, Office of Outdoor Recreation for Jeannie Haddaway-Riccio, Secretary, Maryland Department of Natural Resources (DNR)  
Joe Bartenfelder, Secretary, Department of Agriculture (MDA) – CALL IN  
Wendi Peters, Special Secretary, Smart Growth

**Guests:**

Gretchen Hardman, GOIA – CALL IN  
Deputy Secretary Horacio Tablada MDE – CALL IN  
Ligia Aceves, DBM – CALL IN  
Kenrick Gordon, Office of Statewide Broadband  
Johnathan Glaser, SDAT  
Stephen Clampett, Associate Director, SDAT  
Mike Pantelides, Labor  
Greg Dewart, Maryland Insurance Administration (MIA)  
Ann Gunning, Labor – CALL IN  
Victor Clark, Labor  
Janice Walker-Emeogo, Labor  
Todd Scott, DHCD  
Marcie Castaneda, DHCD – CALL IN  
Joe Griffiths, MDP  
Roger Campos, DHCD – CALL IN

**Commerce Staff:**

Julie Woepke  
Kyle McColgan  
Tom Riford  
Jayson Knott  
Brigitte Peters – CALL IN  
Wade Hearle  
Michael Siers  
Heather Gramm

Sarah Sheppard

**I. Call to Order**

Secretary R. Michael Gill called the meeting to order at 10:35am and attendance was taken.

**II. Review and approval of December 16, 2021**

Upon a motion duly made and seconded, the minutes of the December 16, 2021 meeting approved.

**III. Chair Update**

Secretary Gill began his presentation by reflecting on the origin and mission of the Subcabinet established in 2015. He discussed the Subcabinet's collaborations, the increase in Subcabinet members and Workgroups, the successes to date and the change in customer service and culture in State Agencies since the start of the Hogan-Rutherford Administration. He added the "Open for Business" theme of the Administration and the Departments has been the driving force of change. The Secretary stressed the importance of finishing the final year of the Administration strong.

The presentation was continued by Senior Director Jayson Knott who provided an overview of business attractions and expansion opportunities. He presented recent wins; existing pipeline; and several opportunities, capital expenditures, opportunities and prospective jobs by region. Presentations on file.

**IV. Broadband Update**

Mr. Kenrick "Rick" Gordon, Executive Director, Office of Statewide Broadband provided an overview of the genesis of the Office which was renamed from the Governor's Office of Rural Broadband to the Office of Statewide Broadband. Mr. Gordon provided an overview of the Office's responsibilities which include construction and access to infrastructure; equity; and inclusion. He described funding and programs to date and the expansion of programs.

Mr. Gordon presented a map of unserved broadband areas of the state based on the Federal Communications Commission standards. He then gave an overview of the funding by County for broadband expansion and total funding. He reviewed the new programs, expansion of his office to facilitate the new programs and sought the assistance of the Subcabinet in marketing the new programs. He answered questions of the Subcabinet. Presentation on file.

**V. Subcabinet Workgroups**

The Leaders of the six (6) Workgroups gave presentations: Small Business, SM3, Regional Resources, Customer Service, Job Creators, and Workforce Development. Presentations and reports are on file.

**VI. Good of the Order**

No additional information was exchanged.

**VII. 2022 Meetings – April 12, June 30, August 18, October 4, December 15**

**VIII. Adjournment**

There being no further discussion and upon motion duly made and seconded, the meeting adjourned at 12:10pm.