

**MARYLAND BIOTECHNOLOGY INVESTMENT INCENTIVE TAX CREDIT
APPLICATION FOR CERTIFICATION
FORM A.1 – QUALIFIED INVESTOR, INDIVIDUAL**

APPLICATION FOR CERTIFICATION - TAX YEAR 20__ or for Fiscal Year Taxpayers, Tax Year ____

IMPORTANT – Because the Maryland Biotechnology Investment Tax Credit is limited and capped, applications are accepted on a first come, first served basis.

Applications will not be accepted prior to 9:00 am June 3, 2019. Signature(s) required.

WARNING: False statements made knowingly and willfully in this tax credit application, including affidavits or other supporting documents submitted therewith, are punishable by law. All statements and documents are subject to verification.

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1. Name of Applicant

Last Name		Suffix (Jr., Sr., III)	
First Name		Middle Name	

2. Date of Birth (mm-dd-yyyy) **3. Social Security Number**

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4. Email Address

If property is to be jointly owned, complete the following duplicate items 1b through 4b:

1b. Name of Spouse (if property is to be jointly owned)

Last Name		Suffix (Jr., Sr., III)	
First Name		Middle Name	

2b. Date of Birth (mm-dd-yyyy) **3b. Social Security Number**

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4b. Email Address

5. Mailing Address

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City **State** **Postal Code**

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6. Title/Occupation **7. Employer Name**

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8. Business Address

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City **State** **Postal Code**

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9. Business Telephone (Include Area Code)

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10. Investment Amount \$

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*Applicants should be aware that all information submitted in or accompanying an application may be subject to the provisions of the Maryland Public Information Act (Md. Code, State Government Article, Title 10, Subtitle 6, Part III) and to the provisions of Md. Code, Tax General Article, § 10-725(h).

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11. Additional Information

Has the Applicant:

- | | | | |
|------|--|-----|----|
| 11.1 | Been convicted of a criminal offense other than a traffic violation? | Yes | No |
| 11.2 | Been a debtor in bankruptcy or insolvency proceedings? | Yes | No |
| 11.3 | Been a party to any litigation in the past two years? | Yes | No |

Does the Applicant:

- | | | | |
|------|--------------------------------|-----|----|
| 11.4 | Owe any outstanding judgments? | Yes | No |
| 11.5 | Owe any delinquent taxes? | Yes | No |

12. Provide the percentage of ownership in the proposed Qualified Maryland Biotechnology Company.

Name of QMBC/Company: _____

Before the proposed acquisition of ownership _____%

After the proposed acquisition of ownership _____%

13. Oath and Signature

Under penalties of perjury, I declare that I have examined this application, and to the best of my knowledge and belief, it is true, correct, and accurately lists the amount of investments during the tax year.

X _____
Applicant's Signature

Date (mm-dd-yyyy)

X _____
Spouse's Signature (if property is to be jointly owned)

Date (mm-dd-yyyy)

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INSTRUCTIONS

GENERAL INFORMATION

1. Complete appropriate Qualified Investor Form (Form A.1, A.2, or A.3).
2. Complete Qualified Maryland Biotechnology Company ("QMBC") Form (Form B).
3. Send complete application including appropriate investor form, QMBC Form B, and all requested documents to the Maryland Department of Commerce.
4. Applications should be delivered to the following address:

**ATTN: Biotechnology Investment Incentive Tax Credit Program
Maryland Department of Commerce
Tax Incentives Group
World Trade Center
401 East Pratt Street – 17th Floor
Baltimore, Maryland 21202**

Beginning on May 15, 201- , Commerce will accept Form B applications for companies to be pre-qualified as a QMBC. Early applications will be accepted through May 22, 201- . Precertification will occur as soon as the applications have been reviewed. Notifications will be sent out no later than June 30, 201- .

CERTIFICATION PROCESS

Commerce will be using a two-step application procedure for the fiscal year beginning July 1, 2019.

Step 1: Beginning June 3, 2019, completed applications with all attachments will be accepted at the Commerce offices located at the Maryland Department of Commerce, Tax Incentives Group, World Trade Center, 401 East Pratt Street, 17th Floor, Baltimore, MD 21202. A User Name and Reference Number will be issued within 72 hours, except applications received after June 24, 2019 will have a User Name and Reference Number issued after July 1, 2019.

Step 2: The second step of the application process will require that the User Name and Reference Number be used to electronically complete the submission beginning at 9:00 am EDT on July 1, 2019 through the website located at www.mdbiotaxcredit.org. Submission order of the applications will be determined by "first come first served" based ONLY on the electronic submission of the User Name and Reference Number. No physical application can be filed for purposes of the ordering of first come first served.

Multiple submissions by an applicant using the same user name and reference number will be considered filed at the date and time of the LAST submission. This rule is to maintain that the application procedure is as fair and equitable as possible. Any decision made by Commerce during the application process is considered final.

Applications are reviewed and approved based on the order received. At least 30 calendar days but no more than 60 calendar days prior to making a qualifying investment, the qualified investor submits a completed application to Commerce. Within 30 calendar days of receiving the application, Commerce will issue an initial tax credit certificate certifying the amount of any approved tax credits to a Qualified Investor or offer rejection. A qualified investor has 30 days after the date Commerce issues the initial tax credit certificate to make an investment in the QMBC. Within 10 days of making the investment, the qualified investor shall provide written notice with supporting documentation to Commerce. If the qualified investor fails to provide notice of investment to Commerce within 40 days after the issuance of the initial tax credit certificate Commerce shall rescind the certificate. Based on the actual investment Commerce shall issue a final tax credit certificate.

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