



Maryland Wineries and Vineyards Online Economic Development Grant Program Application 2024

Vineyard & Winery Economic Development Grant for expenses incurred in Calendar Year 2024.

Below are instructions for filling out the Maryland Wineries and Vineyards Online Economic Development Grant Application. The online application is now live at:

<https://programs.commerce.maryland.gov/winecreditwelcome>

The instructions are guidelines. You may download the Maryland Wineries and Vineyards Economic Development Grant [statute](#) from the Maryland Department of Commerce's (COMMERCE) and the [modification from the 2023 session](#).

Section I: Applicant Information

- 1) Provide the full legal name of the business entity as filed with the State Department of Assessment and Taxation (SDAT). You may check the status of your business entity at: <https://egov.maryland.gov/businessexpress/entitysearch>. This will be the name that will appear on the tax credit certificate.
- 2) Provide the full address of the business entity. This is the address the certificate will be mailed to unless otherwise noted on the application.
- 3) Provide the Federal Employer ID Number (FEIN) and Unemployment Insurance (UI) Number, if applicable.
- 4) Provide contact person's name, title, phone number and email address.
- 5) Provide the address of the Maryland facility where the Maryland qualified Wineries and Vineyards capital expenses are incurred. If you have multiple Maryland facilities conducting Maryland qualified wineries and/or vineyards activities, please provide the addresses of all facilities.
- 6) Indicate the type of business, winery, vineyard, or both, by checking the box. If the business is a winery, provide a copy of the Winery license issued by the Alcohol & Tobacco Commission.
- 7) Provide the total number of Maryland employees.
- 8) Attach proof of Good Standing from the Maryland SDAT (Corporations and LLC's only), if Maryland law requires the business entity to register with SDAT. This proof does NOT have to be an official Certificate of Good Standing, but may be an uploaded print-out of status from SDAT's website: <https://egov.maryland.gov/businessexpress/entitysearch>.

Section II: Report of Expenses and Supporting Documents

Provide eligible wineries and vineyards capital expenses information. All supporting documents must be uploaded in order for the application to be processed. **Failure to provide the Report of Expenses and supporting documents may result in the denial of your application.**

- (a) Provide the date of the invoice or receipt.
- (b) Provide the name of the vender/contractor
- (c) Provide the date payment was made.
- (d) Provide descriptions of all eligible items that appear on the invoice or receipt. All invoices or receipts must be clearly itemized.

- (e) Provide the category that corresponds to each item description.
The Category field will pre-fill when you select the item(s) listed in the dropdown box

Categories of “Eligible” Equipment and Materials

- Barrels
- Bins
- Bottling ft
- Canopy management machines
- Capsuling equipment
- Chemicals (vineyard only)
- Corkers
- Crushers
- Destemmers
- Fermenters or other recognized fermentation devices
- Fertilizer and soil amendments
- Filters
- Forklift
- Fruit harvesters
- Fruit plants
- Hoses
- Irrigation equipment
- Labeling equipment
- Lugs
- Mowers*
- Poles
- Posts
- Presses
- Pruning equipment
- Pumps
- Refractometers
- Refrigeration equipment
- Seeders
- Soil
- Small tools
- Tanks
- Tractors*
- Vats
- Weeding and spraying equipment
- Wine tanks
- Wire

Categories of Ineligible Expenses

- Utilities
- Labor costs
- Service costs
- Repair costs
- Maintenance costs
- Construction costs
- General supplies
- Office supplies
- Rented equipment and materials
- Cost of goods sold
- Membership and subscription fees
- Marketing and promotional expenses
- Expenses not related to wine production or a plantation of grapevines for winemaking
- Wine making additives and chemicals, i.e. fermentation nutrient, stabilizer, fining agent etc.

- (f) Provide the total cost of each category, excluding all ineligible expenses.
- (g) If leased, please “check the box”. If the machinery and equipment is leased, the lease agreement must be 3 years or longer.
- (h) Provide supporting documentation, such as 1) a copy of the invoice/ receipt and 2) canceled check/bank statement, for categories where the cost **exceeds \$500 and/or the item is leased**. The invoice or receipt must clearly state the date of purchase, the name of the store or company where the purchase was made, and must be itemized. Invoices also must clearly differentiate eligible expense from ineligible expense. Both front and back side of the canceled check must be uploaded, or please highlight the date and amount of the payment if you provide bank statement (redacted bank statements are acceptable).
- (i) Please upload a Winery License (Class 3 or Class 4) from the Alcohol & Tobacco Commission if the business is a winery.

Section III: The Capital Expenses Information

- 1) Calculate claimed winery capital expenses for 2023.
- 2) Calculate claimed vineyard capital expenses for 2023.
- 3) Calculate the total amount of claimed wineries and vineyards capital expenses for 2023.
- 4) Calculate the credit by multiplying the total amount of claimed wineries and vineyards capital expenses by 0.25.

Please contact Liz Fitzsimmons at liz.fitzsimmons@maryland.gov with any questions.