



## Maryland Hire Our Veterans Tax Credit

### Qualified Veteran Employee Self-Certification Form for the Hire Our Veterans Tax Credit

Purpose of form: This is a certification by a veteran employee that the veteran meets the legal definition of a qualified veteran so that an employer can claim a Hire Our Veterans Tax Credit.

Required Attachment: You must attach a copy of your federal Certificate of Discharge (From DD-214 or Discharge Paper)

#### Employee Information

Social Security Number	Full Name of Veteran Employee	Phone Number
Address		

#### Employee Status

I, \_\_\_\_\_ (name) certify the following (check the box of each item that applies):

##### **“Veteran”**

I served on active duty in the U.S. Armed Forces of the United States for more than 180 days and was honorably discharged.

I was discharged or released from the active duty in the Armed Forces of the United States for a service-connected disability.

I did not have a period of active duty (not including training) of more than 90 days that ended during the 60 days prior to the date I was hired.

##### **“Qualified Veteran”**

I am a member of a family receiving SNAP benefits (food stamps) for at least a 3-month period within the 15 month period ending on the date I was hired.

I am entitled to compensation for a service-connected disability AND I was discharged or released from active duty within a year before the date I was hired

I was unemployed for at least 4 weeks during the 1-year period before the date I was hired;

**Veteran’s sworn statement:** I understand that a material mistake, misrepresentation, or fabrication in this certificate may cause the revocation of the tax credit awarded to my employer.

I swear under penalty of perjury that I have examined this certificate and to the best of my knowledge and belief, it is a true, correct and complete statement.

Veteran Employee’s Signature	Date
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**Instructions for Qualified Veteran Employee Self-Certification Form**  
**for the Hire Our Veterans Tax Credit**

**General Information**

This Qualified Veteran Employee Self-Certification Form is used together with the Hire Our Veterans Tax Credit application forms to help the Maryland Department of Commerce (COMMERCE) determine eligibility for the Hire Our Veterans Tax Credit program.

This form is completed by an employee and given to the employer to certify that the employee is a qualified veteran for the purposes of the Hire Our Veterans Tax Credit. The instructions are guidelines. You may download the Maryland Hire Our Veterans Tax Credit statute from COMMERCE's website at: <http://commerce.maryland.gov/fund/programs-for-businesses/hire-our-veterans-tax-credit>.

This form must be completed and signed by the employee before the employer submits the Hire Our Veterans Tax Credit application. The employee must provide a copy of the employee's official discharge form (such as a DD-214) and other government issued official documents to verify veteran status and proof of disability, if applicable, as specified in the self-certification.

**Veteran Employee Information:**

Enter the employee's Social Security Number, name, phone number and address.

**Veteran Employee Status:**

Please read each question carefully, and check the boxes which are applicable.

Please contact Mark A. Vulcan at 410-767-6438 / [Mark.Vulcan@Maryland.gov](mailto:Mark.Vulcan@Maryland.gov) or Emiko Kawagoshi at 410-767-4041 / [Emiko.Kawagoshi@Maryland.gov](mailto:Emiko.Kawagoshi@Maryland.gov) with any questions.